



# Trafalgar Newsletter

9<sup>th</sup> September 2022



## Welcome Back!

A warm welcome to our Trafalgar Community Infant School new and returning parents/carers and children. We look forward to an exciting autumn term with your children.

This first Newsletter covers key health and safety issues and some school procedures information.



A reminder that we can also be found on Facebook and Twitter. We hope that this will be another means of communicating with you and the wider public, as well as celebrating our successes and the brilliant work of the children here. Please follow us by liking both our [Facebook](#) and [Twitter](#) pages. We are also going to be resuming new starter tours this term, for parents/carers who are looking at schools for their Reception child from September 2022. Please spread the word amongst friends and family.

Miss Green and Miss Hickie  
Co-Headteachers and Designated  
Safeguarding Leads

## Specific Allergies

If your child has a severe allergy or condition that requires urgent action, please ensure you have brought this to the attention of either Miss Green, Miss Hickie or your child's class teacher. It may be necessary for our SENCO, Mrs Edgal, to enter into a 'Care Plan' so that we are all clear about how best to support the need.

## Medication in School



If your child does have an inhaler, an epipen or any life-saving medication in school, it is your responsibility to ensure that it is kept in date, and is in school each term. Please ask at the School Office for access to the medication to check this if necessary.

## Assembly Theme

The assembly theme for this week has been:

**Welcome Back**

and next week will be:

**Core Values**

## Health & Safety in the Playground



Please remember that you and your children must dismount bikes or scooters when coming into the school grounds. All bikes and scooters must be parked carefully in the bike shelter. This is to prevent unnecessary incidents as many parents have toddlers, babies and buggies.

Please also note that no children are to be left unattended in the playground before school without a responsible adult and we would ask that you do not arrive too early on the playground for the start of your child's school day. School gates will open at 8.40am.



For those of you who have a dog, please do not tie them to the school gates or railings, even in the car park. May we respectfully remind you that dogs, including those being carried in arms, are not to be brought onto the school site. Whilst we can see this is a dilemma, we all know that some dogs are not always predictable and the procedure at Trafalgar is that it is better to be safe than sorry.



May I also remind you that, in accordance with the signs up around our premises, smoking is not allowed anywhere on the school site at any time. This includes e-cigarettes and vapourisers. Please also avoid smoking near the school gates.

### Special Events:

#### September 2022

- 1<sup>st</sup> INSET Day. School closed to the children
- 2<sup>nd</sup> INSET Day. School closed to the children
- 5<sup>th</sup> Autumn Term 2022 begins for the children
- 23<sup>rd</sup> FTS Good As New Sale after school
- 30<sup>th</sup> Flu Immunisation Day (All Years)

#### October

- 14<sup>th</sup> Individual school photos being taken in school-JP Photographic
- 21<sup>st</sup> 'Trafalgar Day' celebrations in school
- 24<sup>th</sup>-28<sup>th</sup> Half term break
- 31<sup>st</sup> INSET Day. School closed to the children

#### November

1<sup>st</sup>

#### December

- 9<sup>th</sup> FTS Christmas Market
- 13<sup>th</sup> Y1 Performance to Parents/Carers
- 14<sup>th</sup> FTS Pantomime treat
- 15<sup>th</sup> Y1 Performance to Parents/Carers
- 16<sup>th</sup> Last Day of Term
- 19<sup>th</sup>-2<sup>nd</sup> Jan Christmas break inclusive

#### January 2023

- 3<sup>rd</sup> Spring Term begins

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## West Sussex Parent/Carer Survey 2022

Parents and carers play a vital part of supporting and safeguarding their children when using digital devices and online platforms. This role, especially during recent times, has become even more challenging. West Sussex County Council are keen to understand local views from parents and carers about their child's digital resilience and what support they may need, in order to better shape and direct online safety support and resources.

The [survey](#) will be live until 14 September 2022. Please share this information with your friends/family/networks, as it would be wonderful to receive as many responses as possible.

Link to the survey: [West Sussex County Council Parent/Carer Online Safety Survey 2022 | Your Voice West Sussex](#)

## The School Office



The School Office is efficiently managed by Ms Dendy, Bursar, Mrs Bauldry, Admin Assistant and Mrs Tilley, School Secretary between **8.45am-3.45pm from Monday to Friday**. They are available to help you with any queries you may have. Please contact them via telephone 01403 254925 or email to [office@trafalgarinfant.com](mailto:office@trafalgarinfant.com).

## School Uniform



The children have returned to school looking very smart. They are a credit to the Trafalgar community, thank you. We believe that wearing school uniform by all children gives a positive image of the school as well as a sense of belonging for the children. As we approach the colder months, the sections below act as a reminder of what the children of Trafalgar wear for the autumn and winter. We appreciate your co-operation in supporting us with this.

**Girls** grey pinafore dress, skirt or grey trousers, white blouse/collar or polo neck; school sweatshirt or sweat cardigan or dark green cardigan; if tights are worn in the winter, they should be green, grey or black.

**Boys** grey shorts or trousers; grey or white shirt/collar or polo neck; school sweatshirt or dark green pullover; grey or black socks.

**PE Kit** green shorts with a white or school t-shirt. PE kit should be put in a drawstring bag, clearly named. Jewellery should not be worn and long hair tied back.

### Suitable Footwear

Both boys and girls should at all times wear black, brown or navy shoes that are of a suitable style, except for PE lessons when all children should wear black plimsolls or trainers with elastic or Velcro fronts.

The following items can be purchased via the School Office:

Sweatshirts	Sweat cardigans	PE t-shirts
PE shorts	Safari caps	Gym bags
Water bottles	Bookbags	

Polar fleeces and showerproof fleeces can also be ordered from the School Office.

**Please ensure all items are named.**

## Climbing Equipment in the School Playground



We realise how tempting they are, but please may we remind you **not** to let your child, or siblings, climb on the colourful metal trim trail near Jade Class, or the wooden ship playground area before and after school. The school cannot take responsibility for any accidents that occur before or after the school day.

## 'Get Safe Online in West Sussex'

Please find attached a 'Get Safe Online in West Sussex' leaflet that we would like to share with you.

## Term Dates 2022/2023

### Autumn Term:

1 Sept - 16 Dec 2022

- Half Term 24 -28 Oct
- Christmas break 19 Dec - 2 Jan

### Spring Term:

3 Jan - 31 March 2023

- Half Term 13-17 Feb
- Easter break 31 Mar-14 April

### Summer Term:

17 April-21 July 2022

- Half Term 29 May - 2 June

Proposed Inset Days for the 2022/2023 academic year.

- Thursday, 1<sup>st</sup> September
- Friday, 2<sup>nd</sup> September
- Monday, 31<sup>st</sup> October
- Monday, 20<sup>th</sup> February
- Monday, 5<sup>th</sup> June

## *Keeping Children Warm*



With the autumn weather setting in, and the need to keep classrooms as ventilated as possible, please ensure your child wears their sweatshirt or cardigan over their polo shirt (and possibly an extra layer underneath) to school and brings a named warm coat/jacket. It helps enormously if the coat can be easily hung on a coat peg too.

## *Communication*



This is simply to remind new and existing parents that we believe effective communication is one of the keys to a successful school. In order to resolve any issues, worries or queries you may have about your child's learning or behaviour, your first port of call is your child's class teacher. Should there be a need to set up an informal meeting with your class teacher, this will be at a mutually agreeable time and can be arranged by calling in after school or phoning the School Office. If the query is complex and needs more time, the Year Group Leader will be involved after the first meeting if necessary. If the problem still is not resolved, the Deputy Headteacher or the Headteacher will become involved. Therefore, to summarise:

**Stage One** Class Teacher + Parent/Carer

**Stage Two** Team Leader + Class Teacher + Parent/Carer

**Stage Three** Headteacher or Deputy Headteacher + Class Teacher + Parent/Carer

Appointments can be made by telephoning the School Office between the hours of **8.45am and 3.45pm.**

**Reception:** Turquoise, Ms Bowles - Team Leader/Senior Teacher / Mrs Abbruzzese  
Sky, Miss Hickie / Miss Risby - Class Teachers  
Navy, Miss Carne - Class Teacher

**Year One:** Emerald, Miss Barrass - Class Teacher  
Lime, Mrs Lucas - Class Teacher  
Jade, Miss Power - Team Leader

**Year Two:** Cherry, Mrs Yeomans / Miss Fisher - Class Teachers  
Poppy, Mrs Brown - Team Leader/Senior Teacher  
Ruby, Mr Hallett - Class Teacher

**PPA cover:** Mrs Knapp and Mrs Lung may also teach your child at certain times in the school year as they cover classes while the main class teacher has Planning, Preparation and Assessment time

**Inclusion Team:** Mrs Edgal, Inclusion Leader, Mrs Bolton, Mrs Knapp (pms), Mrs Brooks, Miss Sale and Mrs Evans

## *Fire Drill*



Each term the children experience a fire drill to ensure they all know how to vacate the school building quickly and safely should an emergency occur. For the first drill of a new school year, the teachers and children know that it is a drill and not a real fire. Therefore, don't be surprised if your child tells you about the loud fire bells and having to leave the classroom quickly and in silence. During the forthcoming terms, children are not always forewarned and learn to demonstrate their understanding of what to do in an emergency.